

**ALTERNATIVE BEHAVIOR TREATMENT CENTERS**  
**IYC - KEWANEE**  
**JOB DESCRIPTION**

**Position Title:** Clinical Therapist **Job**  
**Code:** FT

**Department:** IYC - Kewanee  
**Status:** Exempt

**Reports To:** Clinical Therapist Supervisor **Revised:**  
7/01

**Verified by:** Clinical Directors & HR Director

**JOB SUMMARY**

The Clinical Therapist is responsible for performing a wide variety of client care activities as directed by the Clinical Therapist Supervisor, Chief Psychologist, and Clinical Director and must function in any program of the agency in accordance with state law and the Illinois Department Correction - IYC. The Clinical Therapist will provide specialized services for the assigned caseload; will conduct specialized assessments (when necessary), provide minimum of 20 hours of core and ancillary group therapies per week, brief individual counseling on a regular basis, and when appropriate, family therapy. The Clinical Therapist has the main responsibility for maintaining communication with the referral source, court systems, and other involved human service providers as related to the youth's ongoing treatment and discharge planning. The Clinical Therapist is responsible for working within the multidisciplinary team to develop treatment planning, treatment case reviews, and all written documentation as required by the agency, IYC-Kewanee, courts and/or federal Medicaid Rules. The Clinical Therapist participates in Performance Improvement activities as assigned.

**QUALIFICATIONS**

- MSW/MA/MS/MS/Ph.D./Psy.D.
- Demonstrated interest in working towards highest level of Illinois licensure within discipline
- Demonstrated experience working with emotionally disturbed children and adolescents
- Individuals with experience in juvenile sex offender specific treatment is preferred
- An ability to pass IDOC requirements for background, fingerprinting, and drug screening test
- At least 21 years of age

**SKILLS**

- Knowledge of the principals and practices of discipline
- Ability to conduct individual, group and family treatment in a long-term secured/locked facility
- Effective verbal and written communication skills
- Crisis intervention and stabilization skills
- Evaluation and assessment skills
- Maintains effective communication with other treatment team members and IDOC officials
- Demonstrated knowledge of the sexually abusive and emotionally/mentally disturbed youths as evidenced by passage of agency's competency exams after 60 days
- Effective and timely documentation/record keeping
- Works effectively as a member of a multidisciplinary team
- Demonstrated knowledge of infection control, safety, confidentiality, incident reporting, personnel policies and program
- Ability to present basic clinical details regarding caseload

## **SPECIFIC DUTIES**

- Provides Clinical services to assigned youths; Conducts 20 hours of group therapies per week, brief individual counseling on a regular basis, and/or family therapy as outlined in treatment plan; Co-leads group therapies (when necessary) with appropriately assigned staff; Conducts family assessments / therapy when possible.
- Functions as a liaison to outside agencies, participates in case planning conferences, treatment meetings, and IEP meetings as needed. When necessary, attends court hearings and represents the agency and youth
- Maintains clinical case file for each youths to include: assessments, Individual Treatment Plan, case notes, and discharge summaries; Ensures all written reports are up-to-date in case file
- Attends treatment-planning meetings and provide clinical input for the treatment hypothesis, and clinical goals and objectives.
- Attends staff meetings and all other meetings as needed.
- Maintains contact with and is available to agency personnel as needed regarding youth's progress, problems and crises.
- Attends regularly scheduled in-service training as assigned.
- Administrative projects as assigned.
- Be available for 24 hour on-call for client caseload, as well as be available for weekend on-call on a rotating basis for the agency.

## **ENVIRONMENTAL DATA AND JOB HAZARDS**

- Hours of work are structured in eight (8) hour blocks of time but may be subject to irregular and/or flexible hours based on departmental needs, demands, or as negotiated.
- Employee is required to be able to work in temperature controlled environment; 80% of the time or more being spent indoors
- Position may require duties to include routine or reasonable anticipated tasks or procedures where there is a degree of actual or potential exposure to blood or other infectious materials.

## **PHYSICAL AND MENTAL DEMANDS**

- Moderate physical effort required: normally seated with freedom of movement on a regular basis, handling of light materials and supplies
- Some lifting may be required
- Employee must be able to impart and receive detailed information through verbal and written communication
- Employee must have the ability to tolerate exposure to sexually explicit information as related to the histories of the *youth* served at IYC-Kewanee
- Employee must have the ability to work in situations involving measurable or verifiable criteria, situations dealing with people, performing under stressful situations, and working with set limits, tolerances or standards.

Reply with Resume to: [hr@abtc-centers.org](mailto:hr@abtc-centers.org)

I understand and agree with the above job description.

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Employee Signature

Date

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Print Name